STATE OF MISSOURI

ENABLING GOVERNMENT
ITAB
WITH TECHNOLOGY

Information Technology Advisory Board

November 28, 2007 ITAB Meeting Minutes

Attendees:
Paul Wright, ITAB Chair, CIO ITSD/DESE
Dan Ross, CIO ITSD

Adams, Steve ITSD-DSS	Falter, Jeff ITSD-DOR	Moeller, Daniel STO	Volkart, Jason ITSD-MDA
Alexander, Dan OA	Fees, Douglas MODOT	Monda, Paul ITSD-DHSS	Watts, Lucy Tier
Anderson, Rachel OA	Gerling, Richard MO Ethics	Morrow, Lynn IBI	Willingham, Mary Pub Def
Atchison, BJ ITSD-DED	Gerrard-Hartman, Marilyn OA	Myers, Bob Tier	Wilson, Greg OA
Beasley, Tim Tshibanda	Gronauer, Cliff MSHP	Nield, Thomas SOS	Young, Doug MDC
Beckwith, Rich MO House	Hemphill, Brent Dell	Pashia, Dennis AT&T	
Berardi, Tom Info Builders	Holmes, Arlan OA	Porter, RD OA	
Buechter, Augie ITSD-DSS	James, Diana ITSD-DESE	Rabenold, Jim MONG	
Byers, Chip MOREnet	Jenkins, Tyler ITSD-DSS	Reed, Phil ITSD-DOR	
Clark, Christy ITSD-DED	Jones, Molly WWT	Reinkemeyer, Cathy ITSD-DHE	
Croteau, Shelly SOS	Kelso, Craig SOS	Renick, Cindy SAO	
Davenport, Jim OSCA	Kleckner, Lori ISMO	Skinner, Scott MO House	
Dougan, John SOS	Koelling, Bobbie ITSD-DESE	Spears, Alan, ITSD-DOLIR	
Drennen, Jill OA	Lyndaker, Gary ITSD-DMH	Stokes, Tom OA	
Dwyer, Tim ITSD-DIFP	Mertens, Chris OA	Thomas, Ron OA	

Paul Wright called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS
None noted.

ACTION ITEMS
1. ITAB October 31, 2007 meeting minutes were presented for approval with changes. A motion was made by Cliff Gronauer, Steve Adams seconded, and the minutes were approved.
2. Paul stated a list of vice chair candidates will be passed out for voting during ITAB meeting.

GENERAL BUSINESS
1. CIO Discussion (Dan Ross)
a. Dan thanked Gary Lyndaker for his service at Mental Health.
b. Dan stated email archiving has drawn a lot of interest. ITSD is currently responding to requests regarding Sunshine law. Dan stated the email archiving solution deadline is December 31, 2007.
c. Dan encouraged IT staff to attend Leap IT Forward. The conference will be held on December 14th in St. Louis and the cost is free. You may register to attend at leapitforward.com.
d. Dan announced Christy Clark has accepted a position at Farm Bureau. BJ Atchison will fill in until position can be filled.

2. ITAB Chair Items (Paul Wright, ITSD-DESE)
a. Paul asked IT directors to email Jan Grecian with any IT job openings as she will post them to the website.
b. Paul passed out ballots to vote on ITAB Chair and ITAB Vice-Chair.

ITAB COMMITTEE UPDATES
1. Architecture Review Committee (Ron Thomas) – Ron three documents were approved for security domain, hardware/software and user support configuration. Ron stated he is currently working on virus survey that was sent to security folks.

2. **Digital Media Developers Committee (Lainie Strange/Bobbie Koelling)** – Bobbie stated MOREnet gave information on streaming servers. Bobbie stated listserv migration has been completed.
3. **MOTEC (Jeff Falter/Laura Mertens)** – Jeff stated they have had ninety percent usage.
4. **Personnel Committee (Chris Wilkerson)** – Chris asked for volunteers to replace open position for sub-committee working with OA Personnel on TISD related items. This is to replace Christy Clark.
5. **Project Management Standing Committee (Rich Beckwith/Tom Stokes)** – Rich announced a meeting will not be held in December. Tom is currently working on the cost for recertification.
6. **User Group Coordination (Jeff Falter)** – None noted.
7. **MOREnet Update (Chip Byers)** – Chip stated there were two failures last month.
8. **Statewide Purchasing Update (Gary Eggen)** – Gary stated they are in the final stages of reviewing Cisco contract, hopeful to be done by the end of the week.
9. **Technology Services Update (Chris Wilkerson)** – Marilyn stated Norex has provided a price, but the pricing is determined by the size of the agency. Marilyn stated you could contact her or Norex to get pricing for each agency. RD stated internet security presentation is now available. Chris stated numerous IT audits are not ranked well as policies can not be found in writing.
10. **MO GIS Advisory Council/GIO Update (Tim Haithcoat/Bobbie Koelling)** – Tim stated 07 GIS annual report is on website.

OPEN DISCUSSION
1. Paul thanked ITAB members for their supporting him as the ITAB chair for 2007.
2. Paul announced outcome of elections. Elena Jobe was voted as ITAB Chair and Doug Young was voted as ITAB Vice-Chair.
3. Rich Beckwith asked agencies to forward information regarding employees with a background in legislation.

REVIEW OF ACTION ITEMS
1. Contact Rich Beckwith with employee information with legislation history.
2. Contact Chris Wilkerson if you wish to volunteer to be on sub-committee team.
3. Chris Wilkerson asked to have responses to the Laptop Encryption policy. Also if anyone has recommendations of a better place to publish policies please send them to Michelle Hallford.

Paul asked for a motion to adjourn. Gary Lyndaker motioned, Phil Reed seconded, and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, January 30, 2007 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

PW/sj